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## **CONFIDENTIAL REQUEST TO TRANSFER MEDICAL RECORDS**

Date	Fax:		
TO:			
We wish to advise that the patient(s) listed belo To ensure privacy and continuity of care, it is re or registered mail. PLEASE DO NOT SEND INI  **We understand that a fee may apply and r	equested that their medical re FORMATION ON A DISC OF	ecords be transferr R USB. advised of any fe	·
FULL NAME:	DATE OF BIRTH:	SIGNATURE:	
CURRENT ADDRESS: PREVIOUS ADDRESS:			
I – the above named person – give consent for Would you please send a <b>COPY ONLY</b> of the a specialist investigations, history of chronic or ur We would also appreciate the EPC history of the	above patient/s Health Summ nusual conditions.		
EPC Item	Completed Yes/No		Date Completed
GMP Created (item 721)			·
TCA Created (item 723)			
Mental Health Plan (item 2700, 2701, 2715, 2717)			
Yours sincerely,	Medical Recor	ds Clerk	OFFICE USE DR